

## ***2019 IEEE/HKN Outstanding Student Award Nominating Instructions***

Thank you for nominating either yourself or another deserving student for the 2018 IEEE/HKN Alton B. Zerby and Carl T. Koerner Outstanding Electrical/Computer Engineering Student of the Year Award.

All fulltime Electrical or Computer Engineering seniors receiving their first undergraduate degree in the academic school year September 1, 2018 - August 31, 2019 are eligible.

Please be cognizant of the time frames and deadlines associated with this award as late submissions will not be accepted. The nomination process requires the completion of the two page form and the attaching of the other required information, a current resume, transcript (uncertified is acceptable,) portrait style picture, letters of recommendation (if so desired, it is recommended that the nominee provide letters of recommendation which may be attached to this form) and any other information the nominee deems pertinent. However, be advised that there is a twenty page limit on the size of the entire nomination package. Please note the nomination process requires signatures, and a quality picture, which may be published. Electronic (pdf) submissions or mailing of the original is acceptable, faxes and copies will not be accepted, therefore plan accordingly. Remember, professionalism in preparation and presentation is important.

The 2019 Student Award has the following time line:

June 30, 2019	Last day for Committee to accept nominations
July 31, 2019	Committee will select and notify finalists
August 5, 2019	Final Judging commences
August 31, 2019	Deadline to return final ballots
September 16, 2019	Final Results announced

Attention, the committee strongly urges the nominee to complete this submission form and submit it to the committee as soon as possible. Upon receipt, time line permitting, the committee will review this form for adherence to and completeness of the process and contact the nominee if necessary to help the nominee address any concerns.

Committee chairman John DeGraw may be reached at 714.606.6722 or DeGraw@pacbell.net.



Eta Kappa Nu



THE INTERNATIONAL HONOR SOCIETY FOR ELECTRICAL AND COMPUTER ENGINEERING

THE ALTON B. ZERBY AND CARL T. KOERNER OUTSTANDING ELECTRICAL or COMPUTER ENGINEERING STUDENT AWARD

STUDENT NOMINATION FORM

Note that all information provided is treated confidentially.

Eligibility: Full-time ECE student in senior year, earning their first degree this academic year September 1, 2018- August 31, 2019. Instructions: This form may be filled out by typing data into the blanks, then printed for required signatures; or print the form and complete manually for signatures; and submission to the Award Committee. Use extra sheets where additional space is needed. Required attachments are a graduating university transcript, (uncertified is acceptable), resume, and portrait photo. Two (3 maximum) letters of recommendation are recommended and may be attached to this form. Electronic submission or standard mail is accepted. The required forms, documents, and picture must reach the Committee by 30 June, 2019.

Full name: \_\_\_\_\_, Birth date: \_\_\_\_\_, Birthplace: \_\_\_\_\_, Gender: \_\_\_\_\_

Table with 2 columns: Nominee's home address, telephone, & e-mail; Nominee's school address, telephone & e-mail

Name and address of Nominee's School

Eta Kappa Nu Chapter making nomination; Eta Kappa Nu Chapter address and e-mail address

"I certify that this nominee is known to me, that the nominee is a person of exemplary character, and, to the best of my knowledge, the answers given in this nomination form give a fair and true representation of the nominee."

HKN Chapter President or VP: \_\_\_\_\_ Printed name and office Signature and Date e-mail address

HKN Faculty Advisor: \_\_\_\_\_ Printed name Signature and Date e-mail address

Department Head: \_\_\_\_\_ Printed name Signature and Date e-mail address

"I hereby accept this nomination for the 'Alton B. Zerby and Carl T. Koerner Outstanding Electrical or Computer Engineering Student Award' and certify that all the answers concerning my scholastic and personal affairs on this nominating form are correct and factual".

Nominee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

The completed and signed nomination form along with addenda, transcript, photo, resume, and letters of recommendation must be received by 30 June, 2019. Submit to:

Eta Kappa Nu Student Award Chairman John DeGraw 26492 Avenida Veronica Mission Viejo, California 92691 DeGraw@pacbell.net

**Nominee's name:** \_\_\_\_\_.

**A. SCHOOL** (The following questions apply to the nominee's school)

1. Total number of all engineering students (ECE, ME, AE, CE, etc.): \_\_\_\_\_.
2. Number of ECE students in the Junior and Senior status. Junior: \_\_\_\_\_ . Senior: \_\_\_\_\_.
3. Number of units required for BS ECE (or equivalent) degree: \_\_\_\_\_.
4. Names of regular faculty members who are acquainted with the nominee:


**B. NOMINEE** (The following questions apply to the nominee)

1. Degree and date expected: \_\_\_\_\_ . Other degrees and dates received: \_\_\_\_\_
2. List the grade numerical reference, the nominee's GPA, and ranking in the ECE Senior class (Typically, e.g. A=4, B=3; and perhaps GPA=3.77; class ranking number, e.g. 2 out of 28 ECE Seniors).  
A=\_\_\_\_, B=\_\_\_\_; Nominee's GPA=\_\_\_\_; Ranking number \_\_\_\_\_ out of \_\_\_\_\_ ECE Seniors.  
Normal academic load is \_\_\_\_\_ units per term or semester. Nominee is now carrying \_\_\_\_\_ units.
3. Extra-curricular activities:
  - a. List memberships and offices held in honor, technical, or other societies:


- b. List other extra-curricular activities, such as hobbies, sports, etc.:


- c. List part or full time employment. Indicate the nature of work and number of hours per week currently devoted to employment: Current total hours per week employed \_\_\_\_\_.


4. List scholarships and other awards which assist in the payment of tuition and other expenses. Identify by name or source, the amount, and indicate whether it is per term or a one-time grant:

\$	
\$	
\$	
\$	

5. Awards and honorary recognition's (i.e., Dean's List, etc.):


6. Technical achievements (papers, inventions, talks, etc.). Identify in detail by title, patent number, or other means. Give dates and sponsors:


7. Non-technical achievements that demonstrate the nominee's contribution to classmates, school, and community. Use extra sheets as necessary:


**Nominee's name:**\_\_\_\_\_.

Attach Photo Here